



T. Sheppard Photography

502 NW 10th Ave. Grand Rapids, MN 55744 (218) 326-8930
email: tsheppard@ArtUpNorth.com www.TSheppardPhotography.com

High School Senior Portrait Sessions

All sessions must be confirmed by t sheppard and secured with a credit card over the phone or by check at the studio. All sessions are on-location shoots... when the session is confirmed, the location will be confirmed at the same time. Any locations over 25 miles from Grand Rapids, MN will have a \$1.00 per mile (one way) mileage charge due at the time the session is booked. Please note: dangerous weather or heavy rain sessions will be re-scheduled. All Classic Sessions are shot at an outdoor Grand Rapids location.

Packages...

Classic Package:

1-8x10, 32-wallets, free yearbook picture, free facebook pictures (Facebook pictures must be from a picture included in the package)...\$67.50

Family and Friends Package:

1-11x14, 1-8x10, 72-wallets, free yearbook picture, free facebook picture (Facebook pictures must be from a picture included in the package)...\$157.50

Pictures for Everyone Package:

1-15x20, 2-8x10, 120-wallets, free yearbook picture, free facebook picture (Facebook picture must be from a picture included in the package)...\$270.00

Each print can be a different picture...except wallets have to be groups of four!

Shared rights to picture package images: \$200.00 (only available to package purchasers) (This means that you get a full-sized jpg file with the rights to print it for personal use.) Package purchasers will get a 15% discount off print prices.

Pricing Photographic Prints...

Lustre finished

Prints are custom, archival-quality inkjet prints.

4" x 6".....\$10.00

5" x 7".....\$10.00

8" x 10".....\$15.00

11" x 14".....\$25.00

15" x 20"..... \$45.00

Wallets 8/page.....\$15.00 (must be the same image on all 8)

Museum Gallery Wrap Canvas Prints...ready to mount

16" x 20".....\$194.95

20" x 24".....\$234.95

24" x 36".....\$309.95

Other sizes available...ask about pricing.

Package purchasers will get a 15% discount off print prices.

Sales tax is not included in the price.

Getting Ready for the Session

Please consider these things:

Clothing

Something Classy

What would look good 20 years from now....

Something Casual

What you like to wear every day. Your Style.

Something Different

Fun, wild, whatever...

Sports, Music, Art, etc.

if it is important to who you are.

Extras

Hair

We suggest no new hair styles, don't get your hair cut the day before your session.

Nails

Your hands will be in your portraits. Have your nails done.

Tops

We suggest covering arms in one or more outfits. Feel Free to add sweaters or jackets.

Make Up

Girls, we suggest an extra application of mascara and bring powder and lipstick for touch ups.

Clothing

Bring a variety of colors and clothing styles for all seasons, avoid the same color tops but in different styles.

Brows and Facial Hair

Please remove any unwanted brow or facial hair

Tanning

Avoid being overly tanned for your skin type as it will add weight to your face.

Blemishes

We remove most of them, so don't worry.

Check out these websites for good information about how to achieve your best portraits.

<http://preproduced.marathonpress.com/dress/>

<http://preproduced.marathonpress.com/senior/>

<http://preproduced.marathonpress.com/lookyourbest/>



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MODEL RELEASE: MINOR

1. I irrevocably and absolutely consent to the unrestricted use by T. Sheppard Photography and its successors, assigns, and designees ("Photographer*"), and those acting with its permission authority to use any and all photographic or other images ("Images") of me that Photographer creates/created or makes/made on _____, for all purposes, in any form, and in any and all media, including, without limitation, advertising, solicitation, stock photography, or trade, or trade, to copyright same in Photographer's own name or any other name that he may choose, and the right to use my name in connection therewith if Photographer so chooses.

2. I waive any right to inspect or approve the finished Images, advertising copy, text, or other printed matter that may be used in conjunction therewith, or to inspect or approve the eventual use(s) to which the Images may be applied.

3. I release and discharge Photographer and those acting under its authority from any and all liabilities, claims and demands arising out of or relating to any blurring, distortion, or alteration whether intentional or otherwise, that may occur or be produced in connection with the Images, or in connection with any processing, alteration, transmission, display, or publication of the Images.

4. This Agreement constitutes the sole, complete and exclusive agreement between Photographer and Model regarding the Images and Model is not relying on any other representation whether oral or written. Model acknowledge that he/she has read this release and has received a copy of this release.

Model's Name

Model's Signature

Date

Model's Address

Model's Telephone

Date of Birth

State ID/Drivers License or Social Security Number

Witness Signature

If model is a minor, parent or guardian must sign below:

I, the undersigned, being parent or legal guardian of the minor whose name appears above, hereby consent to the foregoing conditions and warrant that I have the authority to give such consent.

Parent/Guardian Name (circle appropriate designation)

Parent/Guardian Signature (circle appropriate designation)

Date



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Client _____ Telephone _____
Address _____ Order number _____

Description of Photographic Services to be Provided
Portrait of _____
Location for photography _____
Date _____ Time _____

Special services, if required _____

Special Usage Requirements _____

Charges. The package fee is based on the Photographer's Standard Price List and includes the photographs described therein. If the fee is not based on a package but is a session fee, all photographs shall be billed in addition to the fee and in accordance with the Standard Price List. In addition to either the package fee or the session fee, the extra charges set forth below shall be billed if and when incurred.

Package fee (package number _____)..... \$ _____
 Fee without package..... \$ _____

ExtraCharges
Additional prints..... \$ _____
Resitting..... \$ _____
Special retouching..... \$ _____
Special finishes..... \$ _____
Rush service \$ _____
Unreturned previews..... \$ _____
Overtime \$ _____
Travel \$ _____
Other _____ \$ _____

~~S~~ubtotal _____
Sales tax \$ _____
~~T~~otal _____
Less retainer \$ _____
Balance Due \$ _____

The parties have read all pages of this Agreement, agree to all its terms, and acknowledge receipt of a complete copy of the Agreement signed by both parties.

Client _____ Date _____
(Legal Guardian if client is a minor)

Photographer _____ Date _____

This Agreement is subject to all the terms and conditions appearing on the reverse side.

Terms and Conditions

1. **Retainer and Payment.** The Client shall make a retainer the Photographer to perform the services specified herein. At such time as this order is completed, the retainer shall be applied to reduce the total cost and Client shall pay the balance due. If the Client refuses delivery of the order or refuses to pay within thirty (30) days of this order, Client shall be in default hereunder and shall pay 18 percent interest on the unpaid balance until payment is made in full.
2. **Cancellation.** If the Client shall cancel this Agreement 15 or more calendar days before the session date, any retainer paid to the Photographer shall be refunded in full. If Client shall cancel within 5 days of the session date and if the Photographer does not obtain another assignment for that time, liquidated damages shall be charged in a reasonable amount not to exceed the retainer.
3. **Photographic Materials.** All photographic materials, including but not limited to negatives, transparencies, proofs, and previews, shall be the exclusive property of the Photographer. The Photographer shall make proofs and previews available to the Client for the purpose of selecting photographs, but such proofs and previews shall be on loan and, if they are not returned within thirty (30) days of receipt by the Client, shall be charged to the Client at the same rate as finished prints of the same size. The Photographer may, with the Client's permission, make the proofs available on a Web site or CD-ROM.
4. **Copyright and Reproductions.** The Photographer shall own the copyright in all images created and shall have the exclusive right to make reproductions. The Photographer shall only make reproductions for the Client or for the Photographer's portfolio, samples, self-promotions, entry in photographic contests or art exhibitions, editorial use, or for display within or on the outside of the Photographer's studio. If the Photographer desires to make other uses, the Photographer shall not do so without first obtaining the written permission of the Client.
5. **Client's Usage.** The Client is obtaining prints for personal use only, and shall not sell said prints or authorize any reproductions thereof by parties other than the Photographer. If Client is obtaining a print for reproduction, Photographer authorizes Client to reproduce the print only as set forth under Special Usage Requirements on the front of this form. In such event, Client shall request that a credit for the Photographer be placed adjacent to the photograph on publication, but shall have no liability if the publication refuses or omits to do so.
6. **Failure to Perform.** If the Photographer cannot perform this Agreement due to a fire or other casualty, strike, act of God, or other cause beyond the control of the parties, or due to the Photographer's illness, then the Photographer shall return the deposit to the Client but shall have no further liability with respect to the Agreement. This limitation on liability shall also apply in the event that photographic materials are damaged in processing, lost through camera malfunction, lost in the mail, or otherwise lost or damaged without fault on the part of the Photographer. In the event the Photographer fails to perform for any other reason, the Photographer shall not be liable for any amount in excess of the retail value of the Client's order.
7. **Photographer.** The Photographer may substitute another photographer to take the photographs in the event of Photographer's illness or scheduling conflicts. In the event of such substitution, Photographer warrants that the photographer taking the photographs shall be a competent professional.
8. **Inherent Qualities.** Client is aware that color dyes in photography may fade or discolor over time due to the inherent qualities of dyes, and Client releases Photographer from any liability for any claims whatsoever based upon fading or discoloration due to such inherent qualities.
9. **Photographer's Standard Price List.** The charges in this Agreement are based on the Photographer's Standard Price List. This price list is adjusted periodically and future orders shall be charged at the prices in effect at the time when the order is placed.
10. **Client's Originals.** If the Client is providing original prints, negatives, or transparencies owned by the Client to the Photographer for duplication, framing, reference, or any other purpose, in the event of loss or damage the Photographer shall not be liable for an amount in excess of \$100.00 per image.

11. Arbitration. All disputes arising under Agreement shall be submitted to binding arbitration before (to be determined) in the following location Grand Rapids, MN and the arbitration award may be entered for judgment in any court having jurisdiction thereof. Notwithstanding the foregoing, either party may refuse to arbitrate when the dispute is for a sum less than \$1000.00.

12. Miscellany. This Agreement incorporates the entire understanding of the parties. Any modifications of this Agreement must be in writing and signed by both parties. Any waiver of a breach or default hereunder shall not be deemed a waiver of a subsequent breach or default of either the same provision or any other provision of this Agreement. This Agreement shall be governed by the laws of the State of Minnesota.